

The Regulations for awarding and accounting for funds granted for the implementation of projects in international cooperation for research teams under the qLIFE PRA "Quality of research for the quality of life" in the strategic programme Excellence Initiative at Jagiellonian University (ID.UJ) Action No. 2 "Incentive programme" Task "Funding research projects in international cooperation"

§ 1 Scope of regulations and the objective of the call

1. The Regulations define the rules for recruiting, awarding and accounting for funds granted for the implementation of projects in international cooperation for scientific activities for research teams under the qLIFE PRA "Quality of research for the quality of life" in the strategic programme Excellence Initiative at Jagiellonian University (ID.UJ).
2. The aim of the call is to provide funding for research teams implementing the project in international cooperation as part of the thematic scope of research of PRA qLIFE organised on the basis of the Regulations.
3. Funding will be allocated following a call for proposals pursuant to these regulations.
4. The minimum amount of funding per project is PLN 250,000. The maximum amount of funding per project is PLN 750,000. The maximum duration of project implementation is 24 months. It is not possible to extend the time of project implementation indicated in the proposal.
5. Financing and implementation of projects accepted for funding must start no later than 01.01.2024.
6. It is planned to finance the maximum possible number of projects in the amount allocated to this call – PLN 1 500 000.
7. The financial resources awarded as funding to the project may be used only for conducting research, including:
 - a. purchase of reagents and consumables,
 - b. purchase of small equipment or retrofitting and renovation of existing equipment (maximum 10% of the total project costs),
 - c. commissioning external services related to the implementation of an external task,
 - d. remuneration for team members (maximum 75% of the total project implementation costs),
 - e. preparation of the work for publication (i.e. costs of statistical analysis, text editing, language translation), publication fee; in total, both points account for a maximum of 5% of the total project implementation costs.
8. Under the projects, activities that are carried out under other qLIFE PRA activities or other activities in the ID.UJ programme or other external sources may not be funded. With queries and doubts, please contact the qLIFE PRA Office.
9. The funding awarded on the basis of these regulations must be disbursed in accordance with its intended purpose, in a rational, purposeful and economical manner, and in accordance with the general law and Jagiellonian University's rules on the management of public funding.

§ 2 Prospective entrants

1. Support may concern existing or newly created research teams forming a team implementing a project in international cooperation on the terms set out in these Regulations.
2. The applicant is a designated member of the team implementing the project in international cooperation responsible for communication with the call organiser, who is also an academic, submitting a project under the announced call on behalf of the project implementation team, who as the Principal Investigator is then responsible for the implementation and settlement of the project (where the funding is allocated).
3. A team consisting of at least two academic staff members, at least one of whom meets all of the following conditions: (1) is an employee of JU MC or JU-JCET employed in a group of research or research and teaching staff, (2) has scientific track record including at least 8 publications in journals included in the list of scientific journals and peer-reviewed materials from international conferences of the Ministry of Education and Science, current as at the date of submitting the proposal, (3) being the first author of at least two of them, (4) has at least a PhD degree obtained up to 8 years from the date of submission of the proposal, while the other members on the Polish side must remain academics employed at JU MC or JU-JCET.
4. The submitted project may be preceded by preliminary research or may refer to new topics.

§ 3 Call Procedure

1. The Regulations and terms of the call are available on the PRA qLIFE website: **<https://qlife.cm-uj.krakow.pl>**.
2. The call for proposals is to take place in the electronic system via the "Registration Form" available in the ID.UJ Zone system (<https://strefaid.uj.edu.pl/>). Filling out the registration form requires prior acceptance of these Regulations.
3. Applicants are required to:
 - a. provide reliable and consistent with the factual and legal status of data in the "Registration Form",
 - b. fill in a statement on reading the clause on the protection of personal data and acknowledging its content.
4. Applicants undertake to attach a description of the foreign unit and the researchers working in it, involved in conducting research under the project, along with a letter of intent prepared on letterhead and signed by the Head of the foreign unit and the person directly involved in the project.
5. Applicants submit a description of the research project (in English) via the "Registration Form", which must include:
 - a. clearly defined research objective, within the research subject of the PRA qLIFE,
 - b. information on how the project fits into the 4I principle (interdisciplinarity, internationalisation, innovation, integration), which is the keynote of the ID.UJ programme,
 - c. scientific rationale in support of embarking on a new or carrying on with the current research topic,
 - d. description of tasks for all team members, including foreign researchers,

- e. information about unique skills, techniques, equipment, methodology, software, etc., brought by a foreign partner,
 - f. a concise description of the planned studies with endpoints, schedule and cost estimate.
6. The formal evaluation of the submitted projects is carried out by administrative staff of the qLIFE PRA Office under the supervision of the qLIFE PRA Team.
 7. Only proposals that have been formally positively assessed are admissible for merit-based evaluation. In the case of formal defects, the proposal is returned for completion or correction by the applicant. The deadline for making the necessary changes is a maximum of two business days.
 8. The merit-based evaluation of the submitted projects is made on the basis of the average of 4 reviews performed by members of the qLIFE PRA Team and interviews with applicants. In case of conflict of interest, the member of the qLIFE PRA Team in conflict is excluded and the average is calculated based on the remaining 3 reviews. The review shall be carried out on the basis of the guidelines described in section 9 letter b to d.
 9. The merit-based evaluation of proposals for funding will be based on the following criteria:
 - a. calculated automatically, in accordance with the data available in the Web of Science system as at the date of submitting the proposal, the coefficient determining scientific achievements - the H index of the foreign partner,
 - b. originality, innovative capacity and quality of the research (1-20 points),
 - c. justification for conducting tests in accordance with the 4I principle (1-20 points),
 - d. the possibility of performing planned tests in accordance with the schedule and the presented cost estimate (1-20 points).
 10. The decision on qualifying or rejecting the funding proposal is made by the Call Committee, which consists of the qLIFE PRA Team, i.e. the qLIFE PRA Coordinator together with the Deputies and the Chairman of the PRA qLIFE Steering Team, based on the substantive assessment indicated in section 8 and the coefficient described in section 9 letter a. The Committee's decision shall not be subject to appeal.
 11. The Committee shall draw up a ranking list of proposals indicating which of them have been eligible for funding.
 12. The ranking list of proposals will be made public on the website <https://qlife.cm-uj.krakow.pl>.

§ 4 Settlement, expected results

1. The winners of the call for the implementation of projects in international cooperation are obliged to:
 - a. implement the financed project in accordance with the cost assumptions adopted at the stage of the call for proposals,
 - b. present properly issued financial documents to the qLIFE PRA office, immediately after receiving them – in order to make timely payment;
 - c. state Jagiellonian University as the affiliation for publications resulting from the implementation of the project in accordance with the applicable Ordinance by JU Rector on the mode of JU staff and doctoral student publishing record registration, and quote Jagiellonian University when stating the affiliation of publications;

- d. submit the declaration referred to in Article 265, item 13 of the Act of 20 July 2018, Law on Higher Education and Science (Journal of Laws of 2020, item 85 as amended), authorising Jagiellonian University to include the article or monograph among the achievements in the disciplines or one of the disciplines indicated in the declaration referred to in Article 343, sections 7 and 8 of the aforementioned Act as the discipline(s) they represent;
 - e. support publications with the appropriate note on funding from the ID.UJ programme in Polish or in English ("This publication was funded from the qLIFE Priority Research Area under the Strategic Programme Excellence Initiative at Jagiellonian University"; "The research for this publication has been supported by a grant from the Priority Research Area qLIFE under the Strategic Programme Excellence Initiative at Jagiellonian University
 - f. in the absence of legal restrictions resulting from separate regulations, deposit the full text of the publication in the Repository of Jagiellonian University, following the publication of the article or monograph.
2. The condition for project settlement is to submit the Settlement Form no later than 30 days from the date of completion of the project.
 3. Within 6 months from the date of completion of the project, the principal investigator is obliged to submit a confirmation of acceptance for printing of the original publication, which was created as a result of the project and of which he/she is the author or co-author. The publication must be published in a scored journal with a minimum value of 140 points according to the current list of scientific journals and peer-reviewed materials from international conferences of the Ministry of Education and Science. In the case of publications rated at 200 points, the period may also be extended to 12 months, after notification of this fact to the Committee.
 4. The rights to the results of scientific activity arising during the implementation of works within the framework of projects carried out in international cooperation, in particular the results of research, patent rights, know-how, author's economic rights to works, are regulated in accordance with the internal regulations in force at Jagiellonian University and in the case of the results of scientific activity of an employee of Jagiellonian University, they belong to Jagiellonian University.
 5. The principal investigator of the project implemented in international cooperation must ensure the compliance of the manner of incurring expenses with the procedures specified in the Public Procurement Law and to ensure the compliance of task implementation with the internal regulations applicable at Jagiellonian University, in particular within the scope of the use of research infrastructure and intellectual property rights.
 6. Settlement of the project implemented in international cooperation funded under this call is a prerequisite for each member of the team implementing the project in international cooperation to submit another funding proposal under the activities carried out by the PRA qLIFE.
 7. If the implementation of the project requires obtaining additional approvals or permits:
 - a. the consent or positive opinion of the competent ethics committee or research ethics committee;
 - b. the consent of the competent ethics committee on animal experiments;
 - c. the consent referred to in the provisions of the Act of 22 June 2001 on microorganisms and genetically modified organisms (consolidated text: Journal of Laws of 2021, item 117);

- d. the consent or authorisation for research on protected species or in protected areas;
- e. other approvals or permits, in accordance with the principles of good practice in a given field or scientific discipline.

– the head of the research team is obliged to obtain the required approvals or permits immediately after qualifying the funding proposal, but no later than by the day preceding the date of commencement of the project.

§ 5 Information on Personal Data Processing

Pursuant to Article 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter: “GDPR”), Jagiellonian University informs that:

- 1) The Personal Data Controller of the members of research teams’ data is Jagiellonian University, ul. Gołębia 24, 31-007 Kraków, represented by the JU Rector.
- 2) Jagiellonian University has appointed a Data Protection Officer Czapskich 4, 31-110 Krakow, room no 27. The Officer can be contacted via email: iod@uj.edu.pl, by phone at 12 663 12 25, from Monday to Friday between 8 a.m. and 3 p.m.
- 3) Personal data of the members of research teams will be processed:
 - a. for all members of research teams - for the purposes of launching and carrying out the call, and announcing its results, in accordance with these regulations (hereinafter: “Call”) pursuant to Article 6.1.f of the GDPR, i.e. for the purposes of the legitimate interests pursued by the Controller, which consists in identifying successful Candidate in the organised Call;
 - b. for successful members of research teams - for the purpose of legal obligations imposed on the Call’s Host, including in particular the tax obligations pursuant to Article 6.1.c of the GDPR.
- 4) While providing personal data by the members of research teams is voluntary, it is a necessary prerequisite for taking part in the Recruitment. Not providing personal data precludes participation in the Call. In the case of the members of research teams referred to under point 3.b above, providing the data constitutes a legal obligation, and failing to provide them shall preclude awarding the member of the research team.
- 5) The members of research teams’ personal data shall be published on the University’s websites, and they may be published in the University’s social media. These data may also be made available to authorised state authorities, including in particular to the extent that these authorities are entitled to verify the fulfilment of the legal obligations imposed on the Call Host Entity.
- 6) Personal data of the members of research team will not be transferred to third countries (outside the European Economic Area) and to international organisations.
- 7) Personal data of the members of research teams referred to under point 3.a above shall be processed until the Call is concluded and its results announced, and subsequently until the expiration of claims which may arise from the Call. Personal data of the members of research teams referred to under point 3.b above shall be processed in the period resulting from tax regulations, and subsequently, for archiving purposes pursuant to applicable legal regulations.
- 8) A member of a research team has the following rights: to obtain information on personal data processing and rights resulting from the GDPR, to access their data and rectify them, as well as to have them deleted from the controller’s database (unless further processing is necessary for fulfilling a legal obligation or for the purposes of determining, pursuing, or defending claims), to limit their processing or transfer, and to object to the processing of the

data – in the cases and under the conditions specified in the GDPR. 9) Personal data of the members of research teams will not be subject to automated decision making or profiling.

10) A member of a research team has the right to lodge a complaint with the President of the Office for Personal Data Protection, should they ascertain that the processing of their personal data violates the provisions of the GDPR.

§ 6 Final Provisions

1. The Applicant declares that they accept these regulations, and undertakes to comply with the provisions therein, under pain of losing the right to apply for funding for implementation of projects in international cooperation.
2. With regard to matters not governed by these regulations, the internal acts in force at JU, including ID.UJ, shall apply.
3. The call for proposals under these regulations shall be open from 18th September 2023 to 17th October 2023, the decision will be made by 06th November 2023, and the deadline for the implementation of projects in international cooperation will start between November 7, 2023 and January 1, 2024.
4. The Regulations shall enter into force on 5th September 2023.